

# 2025-2026 Champion Schools Program Checklist



## INITIAL STEPS

- ☐ Attend 30-minute meeting with BIANJ staff
- ☐ Submit signed Participation Agreement (W-9 Form for first year schools)
- ☐ Receive stipend Request board approval for participation (if necessary)
- ☐ Secure approval and transportation to Six Flags Showcase (Proposed date: May 21, 2026)
- ☐ Email your BIANJ advisor a group photo

## PROJECT PLANNING

- ☐ Distribute the Transportation Safety Community Survey provided by BIANJ and submit the results
- ☐ Gather additional transportation safety feedback via surveys, polls, open-ended questions, or activities
- ☐ Develop project topic and slogan
- ☐ Schedule regular team meetings
- ☐ Plan events and timeline with your student group
- ☐ Collect Share the Road Pledges
- ☐ Nominate a student for the Student Leadership Award

## PROJECT IMPLEMENTATION

- ☐ Conduct planned events and create social media posts
- ☐ Incorporate program sponsors and extra credit opportunities
- ☐ Invite and coordinate guest speakers
- ☐ Collaborate with community partners

## MID YEAR AND ONGOING REQUIREMENTS

- ☐ Plan to attend one of the Mid-Year Check-in Meetings with at least one student
  - March 3: 7:30 am, 10:30 am, 3:30 pm
  - March 5: 8:30 am, 12:30 pm, 4:30 pm
  - March 10: 9:00 am, 11:00 am, 2:00 pm
- ☐ Complete online Midterm Report by March 15, 2026
- ☐ Collect Share the Road pledges by May 1, 2026
- ☐ Gather materials for the Final Update Video/PowerPoint (photos, videos, surveys, & pledges)

## FINAL REPORT

- ☐ Final report is due May 1, 2026
- ☐ PowerPoint or 10-minute video showcasing your work
- ☐ Send completed Transportation Safety Surveys and Share the Road Sheets to Noelle Santos at [nsantos@bianj.org](mailto:nsantos@bianj.org)

## WRAP UP

- ☐ Complete student and advisor evaluations by May 20, 2026
- ☐ Attend Six Flags Showcase
- ☐ Celebrate your achievements
- ☐ Apply for next year